SETTING UP SCAN TO EMAIL ON SHARP COPIERS

1 - OPTAIN THE IP ADDRESS OF YOUR COPIER

PRESS THE SETTINGS BUTTON

THEN LIST PRINT (USER)

THEN PRINTER TEST PAGE

THEN NIC PAGE

YOU WILL GET A PRINT OUT AND YOU NEED THE IP ADDRESS UNDER THE TCP/IP SECTION

2 - OPEN UP YOUR WEB BROWSER (MUST BE FROM A PC THAT IS CONNECTED TO THE SAME NETWORK) AND TYPE THE IP ADDRESS INTO THE ADDRESS BAR



Advertising	Business	About			Privacy	Terms	Setting	s
							🔍 100%	•

3 - YOU WILL NOW SEE A SCREEN SIMILAR TO THE FOLLOWING

SHARP MX-3501N	Top Page	Login(P) Help(I)
■ Top Page		
Status		
Address Book		
Document Operations		
Job Programs	Unit Serial Number:	7503180000
User Control	Name:	Not Set
System Settings	Model Name: Machine Location:	MX-3501N Not Set
Network Settings	Machine Location: Current Status:	Online
Application Settings		
E-mail Alert and Status	Display Language Setting:	English
Storage Backup	Diseley Detters Catting	Execute(J)
Device Cloning	Display Pattern Setting:	Factor
Job Log		Checkle(C)
Security Settings		Back to the Top on This Page A
Custom Links	Update(R)	
Operation Manual Download		

4 - CLICK ON THE LOGIN BUTTON (default password is admin)



6 - CLICK ON SERVICES SETTINGS

SHARP			User Name: Administrator	Logout(L)
MX-3501N	Quick Settings			Help(I)
	Submit(U) Update(R)			
■ Top Page	This page enables you to make the required minimum set	tings when connecting this system to the network.		
Status	Network Name Settings			
Address Book	Device Name:			
Document Operations	Donain Name	Sc25FoD2 (Up to 15 characters)		
Job Programs	Solution reality	Sharp-Finiter (op to 15 characters)		
User Control	DNS Settings			
System Settings	Primary Server:			
 Network Settings 	Secondary Server:			
Quick Settings General Settings	Domain Name:	(Up to 64 characters)		
Services Settings	SMTP Settings			
Print Port Settings	Primary Server:			
HTTP Access Settings	Secondary Server:			
View Login User	Reply E-mail Address:	(I lp to 64 characters)		
Application Settings				
E-mail Alert and Status				
Storage Backup	SMTP Authentication			
Device Cloning	User Name:	(Up to 32 characters)		
Job Log	Password:	(1-32 digits)		
Security Settings		Change Password		
Custom Links	POP before SMTP			
Operation Manual Download	POP3 Server:			
	POP Authentication			
	User Name :	(Up to 32 characters)		
	Password:	(1-32 digits)		

7 - CLICK ON SMTP

SHARP							User Name: Administrator	Logout(L)
MX-3501N	Services Sett	tings						Theip(I)
	Update(R)							
■ Top Page	WINS	SMTP	SNMP					
Status	Kerberos	SNTP	mDNS	DNS	1			
Address Book								
Document Operations	Submit(U)							
Job Programs	DNC Cattings							
User Control	DNS Settings							
System Settings	Primary Server:							
 Network Settings 	Secondary Server:							
Quick Settings	Timeout:			20 sec	conds(0-60)			
General Settings	Domain Name:					(Up to 64 characters)		
Protocol Settings Services Settings	Outparit/UD			·				
Print Port Settings	Submit(U)							
LDAP Settings							Back to the Top of	on This Page A
HTTP Access Settings View Login User	Update(R)							
Application Settings								
E-mail Alert and Status								
Storage Backup								
Device Cloning								
▶ Job Log								
Security Settings								
Custom Links								
Operation Manual Download								

8 - ENTER IN YOUR DETAILS IN THE FOLLOWING BOXES

SHARP MX-3501N	Services Settings		User Name: Administrator Logout(L) Help(I)	
	Update(R)			
Top Page	WINS SMTP SNMP			
Status	Kerberos SNTP mDNS	DNS		
Address Book	· · · · · · · · · · · · · · · · · · ·			
Document Operations	Submit(U)			
Job Programs	SMTP Settings			MAIL SERVER ADDRESS ie.
User Control				
System Settings	Primary Server:			mail.bigpond.com
▼Network Settings	Secondary Server:			
Quick Settings	Port Number:	25 (0-65535)		
Protocol Settings	limeout:	20 seconds(0-60)		
Services Settings Drint Deat Settings	Reply E-mail Address:	(Up to 64 characters)		
LDAP Settings	L Enable SSL			
HTTP Access Settings	SMTP Authentication			ADDRESS OF COPIER - THIS
Application Settings	User Name:	(Up to 32 characters)		
F-mail Alert and Status	Password:	(1-32 digits)		
n Storage Backup		Change Password		
Device Cloning		4		- THE EIVIAIL COIVIES FROIVI -
Job Log	POP3 Server:			ΠΟΕSN'T NEED ΤΟ ΔΙ WAYS
Security Settings	Port Number	995 (0-65535)		DOLJN I NEED TO ALWATS
Custom Links	POP Authintication			BE A VALID ADDRESS
Operation Manual Download	User Name :	(Up to 32 characters)		
	Password:	•••••••(1-32 digits)		
		Change Password		
	C Enable SSL			
	Connection Test:	Execute(I)		
		Υ.		

CLICK THIS IF YOU REQUIRE THE COPIER TO AUTHENTICATE WITH A USERNAME AND PASSWORD AND ENTER THE DETAILS IN THE USERNAME AND PASSWORD BOX - YOU WILL NEED TO CLICK THE CHANGE PASSWORD BOX TO BE ABLE TO ENTER A PASSWORD

SHARP	Services Settings				User Name: Administrator	Logout(L) Help(I)	
MX-3501N	Services Settings						
	Update(R)						
■ Top Page	WINS SMTP	SNMP					
Status	Kerberos SNTP	mDNS	DNS				
Address Book							
Document Operations	Submit(U)						
Job Programs	SM D Sottings						
User Control	Sime Settings						
System Settings	Primary Server:		211.29.132.250				
 Network Settings 	Secondary Server:						
Quick Settings	Port Number:		25 (0-65535)				
General Settings Protocol Settings	imeout:		20 seconds(0-60)				
Services Settings	Reply E-mail Address:		rentalcopier@abacus.com.au	(Up to 64 characters)			
Print Port Settings DAD Settings	Enable SSL						
HTTP Access Settings	CMTD Automication						
View Login User	User Name:		sarah nw00	(I In to 32 characters)			
 Application Settings 	Password:			eeu(1_32 digits)			
E-mail Alert and Status			Change Password	eei(1 bz digitb)			
Storage Backup							
Device Cloning	POP before SMTP						
Job Log	POP3 Server:						9 - ONCE YOU HAVE
 Security Settings 	Port Number:		995 (0-65535)				
Custom Links	POP Authentication					_	— ENTERED YOUR DETAILS
Operation Manual Download	User Name :			(Up to 32 characters)			
1	Password:			•••(1-32 digits)			CLICK EXECUTE TO
	Enable SSL		Change Password				PERFORM A TEST
	Connection Test:		Execute(J)				-
			1				-

10 - IF IT SUCCESSFUL CLICK THE SUBMIT BUTTON TO SAVE THE SETTINGS